




For the online thesis submission, students (after the pre-synopsis lecture) are advised to register themselves on the Online Ph.D thesis Submission Portal by using Link:-

<http://durslt.du.ac.in/Du Online Phd/R1 StudentPortal/Register New Student.aspx>

After completion of registration by the student Supervisor will get the Link, User ID and Password and supervisor can propose names of the examiners to evaluate the online thesis. After this it will go to DRC/BRS and they can process the file.

For clarity Student/Supervision/Heads/Deans can visit the tutorial page at:-

<http://durslt.du.ac.in/Du Online Phd/User Manuals.aspx>

QR Code for Student Login	QR Code Login for Misc. Fees (only those scholars whose examiners List has already received in Exam Branch)	For clarity Student/Supervision/Heads/Deans (User Manuals)
		

On submission of PhD thesis students will receive thesis submission certificate and provisional certificate immediately after the declaration of the result, and fee has been included in the PhD thesis submission. So, fee for the PhD submission including thesis submission certificate and provisional certificate is as under:

Fee Link (only those scholars whose examiners List has already received in the Exam Branch):-

<http://durslt.du.ac.in/AC INTERNET INDEX/Online Fee Payment/Misc Fee Index.aspx>

(i) Students with fellowship: **Rs. 7500/-** (including thesis submission certificate and provisional certificate).

(if you **availed** any fellowship from any agency (Select Ph.D Thesis Submission fee (with fellowship))

(ii) Students without fellowship: **Rs. 5500/-**(including thesis submission certificate and provisional certificate).

(if you **never availed** any fellowship from any agency (Select Ph.D Thesis Submission fee (without fellowship))

(if you **never availed any fellowship from any agency please submit form no. 11, attested by Head)**

So, students don't need to submit any application for these certificates, it will be sent to their dashboard. All the stake holders including students can track the progress of their thesis evaluation.

It may further be noted that those cases where examiners list has already been sent to the exam branch all such students can submit their thesis offline after paying new fee structure as mentioned above.

List of Documents required at the time of submission of the Ph.D Thesis

A Comprehensive List and required forms/templates are given in the examination portal **Student Login page** for submission of Ph.D Thesis. Kindly check the portal for any changes from time to time & published your result.

1. Thesis Submission Form (**Form No. 1, two pages**)
2. Registration Letter from BRS (BRS Memorandum of Ph.D Registration)
3. Joining Report
4. **Certificate/Marksheet of Coursework**
5. Name Change/Name Clarification Certificate (**Form No. 2 if required**)
6. All Extension Letter (if required)
7. Supervisor Change/Add Letter (*if required*)
8. Copy of the approval of letter regarding **Conformation of Ph.D. Title** required form the BRS.
9. Certificate for the HOD regarding Successful Completion of **Pre-Ph.D presentation** along with date of presentation (**Form No.3**)
 - The research Scholar shall submit the thesis after **Pre-Ph.D presentation** with in a period of **Six Months**.
10. One **Research Paper** which should be published in **refereed journal** with ISSN No.)
 - This has been certified by the Supervisor and the HOD/Dean (**Form No. 4**)
11. **Two Paper Presentations** (Oral or Poster) in Conference/Seminar.
 - Attached Photocopy of **Participation Certificate for Two Conference Presentation**.
 - This has been certified by the Supervisor and the HOD/Dean (**Form No. 5**)
 - The **Student Name** in the Publication & Presentation Certificate should be same as that Registered in University of Delhi
12. **Plagiarism Verification** Report Duly Signed by Librarian, Research Scholar & Supervisor/Head/Dean with seal.
 - The Thesis has to be submitted **within 30 days** from the date of Plagiarism Verification.
 - Similarity index should **not be more than 10%** (**form No. 6 getting from the Library**)
13. Supervisor **Certificate for Exclusion of Self Published Work**, with Sign & Seal of Supervisor/HOD. (**Form No. 7**)
14. **Certificate of Originality** to be attached in the Thesis (Duly Signed by the Research Scholar).
One extra copy attached with Forms. (Form No. 8)
15. **Student Approval Form** to be attached in Thesis ((Duly Signed by the Research Scholar, Supervisor/HOD)
One extra copy attached with Forms. (Form No. 9 two pages)
16. **01 Hard Copies of Thesis** (Hard Bound).
 - PDF file of the thesis name as: *Ph.D Thesis of Scholar name.pdf* (**not more than 12MB**)
17. **Thesis Submission Fee** will be submitted after verification of all documents and thesis in the Examination Ph.D Branch (Room No. 204 on all working days from **09:00AM to 03:00 PM**)
 - **PWD minimum 40% are exempted. (Medical Certificate Required).**
 - **If you never availed any fellowship** from any agency use **form no. 11.**
18. Students are advised to arrange the documents as per above List and make a *pdf* file for uploading the same on the student portal. (*pdf size is not more than 5MB*)
19. Soft copy of one passport size **Photograph, Signature** (both **50KB** in *jpg* format) and **300 MS Word** abstract in word file kept in your email for uploading on portal.
20. **Research Scholars are advised to submit thesis at least before one week of last date of span period.**

दिल्ली विश्वविद्यालय/University of Delhi
विधा-वाचस्पति/Doctor of Philosophy

सेवा में/To,

अधिष्ठाता/The Dean
परीक्षा विभाग/Examinations
दिल्ली विश्वविद्यालय/University of Delhi
दिल्ली-110007/Delhi-110007.

महोदया/Sir,

मुझे इस विश्वविद्यालय के छात्र के रूप में _____ विभाग के विधा-वाचस्पति कार्यक्रम में दिनांक ____/____/20____ सेनामांकित किया गया है और अब मैं विधा-वाचस्पति की उपाधि के लिए अपना शोधप्रबंध प्रस्तुत करने की अनुमति चाहता/चाहती हूँ। इसी संदर्भ में शोधप्रबंध की दो मुद्रित/टाइप की हुई प्रतियाँ तथा अपेक्षित जानकारी इस पत्र के साथ संलग्न कर रहा/रही हूँ

I have been enrolled in the Ph.D Programme of the Department of _____, as a student of this University with effect from ____/____/20____ and now I beg to submit my thesis for being considered for the award of the Degree of Philosophy. Two printed/typed copies of the thesis and required particulars are submitted herewith.

कृपया शोधप्रबंध दाखिल करने के लिए निर्दिष्ट शुल्क के _____ ₹ की रसीद स्वीकार करें।

Kindly accept the prescribed feereceipt of ₹ _____ for submission of my thesis.

भवदीय/Yours faithfully

हस्ताक्षर/Signature _____

नाम/Name _____

पता/Address _____

मोबाइल नं./Mobile No _____

दिनांक/Dated ____/____/20____

प्रमाण-पत्र/CERTIFICATE

- I. मैं आश्वस्त हूँ कि _____ द्वारा प्रस्तुत शोधप्रबंध विधा-वाचस्पति की उपाधि के लिए विचार योग्य है।
I am satisfied that the thesis presented by _____ is worthy of consideration for the award of the degree of Doctor of Philosophy.
- II. मैं प्रमाणित करता हूँ कि/I certify:-
- a) इन्होंने निर्धारित शोधकार्य पूरा किया है/That he/she has pursued the prescribed course of research.
- b) ये सत्त्वर्त्ति है/That he/she bears a good moral character.

शोध-निर्देशक/Supervisor/s

नाम/Name _____

पता/Address _____

मोबाइल नं./Mobile No. _____

प्रमाणित किया जाता है कि डीआरसी द्वारा ____/____/20____ को परीक्षकों की सूची को मंजूरी दे दी गई है और इसे ____/____/20____ को बीआरएस को भेज दिया गया है।
Certified that the list of examiners has been approved by the DRC on ____/____/20____ and same has been forwarded to BRS on ____/____/20____

प्रतिहस्ताक्षर/Countersigned: _____

विभागाध्यक्ष/Head of the Department : _____

(with Stamp)

प्रमाणित किया जाता है कि परीक्षकों की सूची ____/____/20____ को परीक्षा शाखा को भेज दी गई है।

Certified that the list of examiners has been forwarded to examination branch on ____/____/20____

अध्यक्ष/अध्याक्षिका/Chairman/Chairperson

अनुसंधान-मण्डल/Board of Research Studies

Faculty of _____

(Signature with Stamp)

PARTICULARS TO BE FILLED IN BY THE CANDIDATE

1. Name of applicant (in block letters)
आवेदक का नाम (स्पष्ट शब्दों में)
(Name must correspond with the name on the enrolment form)
2. Father's Name
पिता का नाम
3. Father's Occupation
पिता का व्यवसाय
4. Delhi University Enrolment No.
नामांकन संख्या
5. Date of Birth
जन्म-तिथि
6. Religion
धर्म
7. If the scholar Belongs to Schedule Caste/Schedule Tribe/OBC he/she must mention it clearly.
जाति (कोई जाति हो तो)
(परीक्षार्थी अगर अनुसूचित जाति/जनजाति/पिछड़ा वर्ग का हो तो उसे इसका साफ-साफ उल्लेख करना चाहिए।)
S/C : Yes/No
अनुसूचित जाति : हाँ/नहीं
S/T : Yes/No
अनुसूचित जनजाति : हाँ/नहीं
OBC : Yes/No
अन्य पिछड़ा वर्ग : हाँ/नहीं
8. Original place of residence
मूल निवास-स्थान
9. Name of the Institution or College to which attached
परीक्षार्थी जिस संस्थान अथवा कॉलेज से संबंधित हो उसका नाम लिखे
10. Please mention the following information related to passing of Master of Arts/M.Phil. Examination mentioning the following :
कला/विज्ञान-निष्ठांत-परीक्षा से संबंधित निम्नलिखित जानकारी अवश्य भरें।
University Roll No Year Division
विश्वविद्यालय..... अनुक्रमांक..... वर्ष श्रेणी
11. Whether he/she has included the contents of any work in the thesis which he/she may have published on the subject? If so, state nature of such work
क्या परीक्षार्थी ने इस विषय पर प्रकाशित अपनी किसी कृति के अंश शोधप्रबंध में शामिल किये हैं? यदि ऐसा किया हो तो जिन कृतियों के अंश शामिल किए गये हों, उनका स्वरूप बताएं।
12. Has he/she included in the thesis the contents of any work which he/she may have published and for which a degree has been conferred on him/her by this or any other University.
क्या परीक्षार्थी ने अपनी किसी ऐसी प्रकाशित कृति के अंश शोधप्रबंध में शामिल किये हैं जिस पर उसे इस विश्वविद्यालय से या किसी अन्य विश्वविद्यालय से उपाधि प्राप्त हो चुकी हो?
13. Has he/she submitted six copies of the synopsis? Yes/No..
क्या परीक्षार्थी ने रूपरेखा की छह प्रतियाँ प्रस्तुत की हैं? हाँ/नहीं
If yes when
यदि हाँ तो कब की हैं?

Title of the Thesis (in block letters)

(शोधप्रबंध का शीर्षक)

(The title of the thesis should be correctly and clearly recorded as approved by the Board of Research studies and Humanities

(शोध प्रबंध का शीर्षक जिस रूप में शोध-मंडल के द्वारा स्वीकृत हुआ हो ठीक उसी रूप में साफ-साफ लिखा जाना चाहिए)

.....
.....

(Signature of the applicant)

आवेदक के हस्ताक्षर

Address

पत्राचार का पता

.....

.....

Phone No....., Mob. No.

Dated :

(From No.2)

Dated: ____/____/20____

To,

Dean Examination
Examination Branch
University of Delhi
Delhi-110007.

Subject: Regarding Name Clarification.

Sir,

It is to certified that Mr./Ms. _____, a student of
Ph.D in the Department of _____ Faculty of _____,
is submitting/has submitted thesis on (topic of thesis) : _____

The name of Mr./Ms. _____ has been mentioned as _____
in the research publication entitle _____

in the journal.

I hereby affirm that _____ and _____
are the name of one and the same person.

Yours Faithfully,

Supervisor
(Signature and Seal)

Verified by

Head/Dean of the Department
(Signature with seal)

(Form No..3)



BOARD OF RESEARCH STUDIES FOR THE _____
UNIVERSITY OF DELHI, DELHI - 110 007

Dated: ____/____/202__

CERTIFICATE TO BE GIVEN BY THE
HEAD OF THE DEPARTMENT

Certified that Mr./Ms. _____

a Ph.D. student in the Department of _____

has given a Departmental Seminar/Demonstration of his/her research work on

(topic of thesis) _____

On ____/____/202__.

SIGNATURE OF THE SUPERVISOR/(S)

SIGNATURE OF THE HEAD OF THE
DEPARTMENT

NOTE: The candidate is required to submit the thesis within 6 month from the date of Pre-Ph.D. Seminar as per decision of BRSH.

(From No.4)

To,

**The Dean (Examination)
Examination Branch
University of Delhi
Delhi-110007.**

Sir,

It is to certified that Mr./Ms. _____,
a student of Ph.D in the Department of _____
Faculty of _____, is submitting/has
submitted thesis on (topic of thesis): _____

& has published/accepted(tick one) for publication the following research
paper in refereed journal after admission of Ph.D Course:

1. Title of Research Paper(with Publication Details) : _____

_____ISSN No : _____

Copies of reprints/acceptance letter is attached.

He/She fulfilled the requirement of publication one research paper in a
refereed journal as per Ordinance VI (Dated 9th August, 2017).

Yours Faithfully,

**Supervisor
(Signature and Seal)**

Verified by

**Head/Dean of the Department
(Signature with seal)**

To,

(From No..5)

The Dean (Examination)
Examination Branch
University of Delhi
Delhi-110007.

Sir,

It is to certified that Mr./Ms. _____,
a student of Ph.D in the Department of _____
Faculty of _____, is submitting/has
submitted thesis on (topic of thesis): _____

Further he/she has presented two papers in the following Conference/Seminars after admission to Ph.D Course.

1. Title of Presentation: _____

in the Conference/Seminar: _____
held at : _____
as National/International (Tick One) Level on Date ___/___/20__ as Oral/Poster (Tick One).

2. Title of Presentation: _____

in the Conference/Seminar : _____
held at : _____
as National/International (Tick One) Level on Date ___/___/20__ as Oral/Poster (Tick One).

He/She fulfilled the requirement of Two conference/seminar presentations (Oral/Poster) as per Ordinance VI (Dated 9th August, 2017)

Yours Faithfully,

Supervisor
(Signature and Seal)

Verified by

Head/Dean of the Department
(Signature with seal)



दिल्ली विश्वविद्यालय

UNIVERSITY OF DELHI

Date :

Plagiarism Verification

- Title of the Thesis.....
.....Total Page.....
- Researcher.....
- Supervisor.....
- Department.....
- Institution.....
.....

This is to report that the above thesis was scanned for similarity detection. Process and out come is given below :

- Software used.....Date.....
- Similarity Index Total word count

The complete report is submitted for review by the Supervisor/ HOD.

Deputy Librarian
ETD

Checked by
Name & Signature

The complete report of the above thesis has been reviewed by the undersigned. (Check Box)

- The similarity index is below accepted norms.
- The similarity index is above accepted norms, because of the following reasons:
 - 1.....
 - 2.....
 - 3.....
 - 4.....
 - 5.....

The thesis may be considered for the award of degree. (Relevant documents attached).

Student

Supervisor

(Form No..7)



University of Delhi

Supervisor's Certificate for Exclusion of Self-Published work

The content of the chapters _____
have been published in

- 1.
- 2.
- 3.
- 4.
- 5.

This published work has been included in the thesis and has not been submitted for any degree to any University/institute.

Signature of Student

Signature of Supervisor

(Form No..8)



Department of _____
University of Delhi
Delhi-110007, India

Certificate of Originality

The research work embodied in this thesis entitled
“ _____
_____ ”

has been carried out by me at the Department of _____,
University of Delhi, Delhi, India. The manuscript has been subjected to plagiarism
check by _____ software. The work submitted for consideration of
award of Ph.D is original.

Name and Signature of the Candidate

Date : ____/____/20____



University of Delhi
Delhi-110007, India

Student Approval Form

Name of the Research Scholar	
Department	
Degree	
University	
Guide	
Thesis Title	
Thesis Submission Year	

Agreement

1. I hereby certify that, if appropriate, I have obtained and attached hereto a written permission/statement from the owner(s) of each third party copyrighted matter to be included in my thesis/dissertation, allowing distribution as specified below.

2. I hereby grant to the university and its agents the non-exclusive license to archive and make accessible, under the conditions specified below, my thesis/dissertation, in whole or in part in all forms of media, now or hereafter known. I retain all other ownership rights to the copyright of the thesis/dissertation. I also retain the right to use in future works (such as articles or books) all or part of this thesis, dissertation, or project report.

P.T.O

Conditions :

<p>1. Release the entire work for access Worldwide*</p> <p style="text-align: center;">OR</p> <p>2. Release the entire work for access Worldwide after 1 Year</p>	<p style="text-align: center;">Yes/No</p> <p style="text-align: center;">(Please tick one)</p>
<p>3. Release the Bibliographic details and table of contents and Synopsis/summary of thesis only immediately after award of the Ph.D Degree.</p>	<p style="text-align: center;">Yes</p>

*The blank column shall denote that you given your consent for uploading of entire thesis on the day of award of degree.

Signature of the Scholar

Signature and seal of the Guide

Place : _____

Date : _____/_____/202____

(Form No..10)



**BOARD OF RESEARCH STUDIES FOR THE _____
UNIVERSITY OF DELHI, DELHI - 110 007**

Dated: ___/___/20___

**The Head,
Department of _____,
University of Delhi,
Delhi - 110 007.**

Dear Sir/Madam,

In conformity with the provisions as contained in clause 10 (revised) of Ordinance VI-A. I/We am/are writing this to inform you that Shri/Miss/Mrs. _____ who has been pursuing research on _____ under my/our supervision since _____ and has completed his/her work. This work in my/our considered opinion is worthy of consideration for award of the Ph.D. Degree and can be submitted within six months from the date of Pre-Ph.D. Seminar. I/We request that necessary steps for the appointment of examiners to evaluate the thesis may kindly be taken by the Department.

Yours faithfully,

SUPERVISOR(S)

Copy to: The Dean, Examinations, University of Delhi, Delhi - 110 007

(Form..11)

UNIVERSITY OF DELHI
Department of _____

CERTIFICATE

This is certified that Mr./Ms. _____
Ph.D. Scholar of the Department/Faculty of _____
has never availed any fellowship from any agency.

Signature of the Head
(With rubber stamp)

(if required)